



**AGENDA**  
**CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY**  
**JOINT REGULAR MEETING**  
**STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA**  
**TUESDAY, SEPTEMBER 11, 2018 - 6:30 P.M.**

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

*The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at [www.ci.stanton.ca.us](http://www.ci.stanton.ca.us), at the public counter at City Hall in the public access binder, and at the Stanton Library (information desk) 7850 Katella Avenue, Stanton, California 90680.*

- 1. CLOSED SESSION (6:00 PM)**
  
- 2. ROLL CALL**      Council Member Donahue  
                            Council Member Ethans  
                            Council Member Warren  
                            Mayor Pro Tem Ramirez  
                            Mayor Shawver
  
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.*

**4. CLOSED SESSION**

**4A. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
**Significant exposure to litigation pursuant to Government Code Section 54956.9**  
**(d) (2)**

Number of Potential Cases: 1

**4B. PUBLIC EMPLOYEE APPOINTMENT**  
(Pursuant to Government Code Section 54957)

Title: City Manager

**4C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Pursuant to Government Code Section 54957.6)

Title: City Manager

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

**6. ROLL CALL** Agency/Authority Member Donahue  
Agency/Authority Member Ethans  
Agency/Authority Member Warren  
Vice Chairman Ramirez  
Chairman Shawver

**7. PLEDGE OF ALLEGIANCE**

**8. SPECIAL PRESENTATIONS AND AWARDS**

- Presentation by Assemblywoman Sharon Quirk-Silva regarding a report on the State of the 65<sup>th</sup> Assembly District.

## **9. CONSENT CALENDAR**

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

### **CONSENT CALENDAR**

#### **9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

##### **RECOMMENDED ACTION:**

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

#### **9B. APPROVAL OF WARRANTS**

City Council approve demand warrants dated August 9, 2018, August 15, 2018, August 23, 2018, August 28, 2018, and September 6, 2018, in the amount of \$4,780,681.19.

#### **9C. JULY 2018 INVESTMENT REPORT**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

##### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of July 2018.

**9D. JULY 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of July 2018.

**9E. JULY 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of July 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of July 2018.

**9F. RESOLUTION AMENDING THE POSITION CLASSIFICATION MANUAL**

The attached Resolution makes changes to the Position Classification Manual by adding the job classifications of Permit Technician, Economic Development Specialist and deleting the job classification of Economic Development Coordinator.

**RECOMMENDED ACTION:**

1. City Council declare that this project is exempt from the California Environmental Quality Act ("CEQA") under Section 15378(b)(2) – continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy or procedure making; and
2. Adopt Resolution No. 2018-38 amending the Position Classification Manual, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, AMENDING THE POSITION CLASSIFICATION MANUAL”.**

**9G. AWARD OF CONTRACT FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES FOR THE FY 18/19 RESIDENTIAL AND ARTERIAL STREETS REHABILITATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

For the previous street rehabilitation project in FY 17/18, NV5 was found to be the most qualified inspection firm. During this project they performed at a very high level and exceeded staff's expectations. Based on this previous selection process which was based on their qualifications and their outstanding performance, staff recommends awarding the inspection services for the FY 18/19 Residential and Arterial Streets Rehabilitation Project to NV5. The cost for completing these services is a maximum of \$31,360.

**RECOMMENDED ACTION:**

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301 (c); and
2. Award a contract for professional construction engineering services to NV5 to provide construction engineering services for a maximum contract amount of \$31,360; and
3. Authorize the City Manager to bind the City of Stanton and NV5 in a contract to provide professional construction engineering services.

**9H. AWARD OF CONSTRUCTION CONTRACT FOR THE FY 18/19 RESIDENTIAL AND ARTERIAL STREETS REHABILITATION PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The seven bids for the FY 18/19 Residential and Arterial Streets Rehabilitation Project were opened on August 8, 2018. Based on the post-bid analysis of the bids received, staff recommends the bid submitted by The R.J. Noble Company to be the lowest responsible and responsive bid.

The construction cost for the FY 18/19 Residential and Arterial Streets Rehabilitation Project is estimated at \$1,230,020.00, which includes a contingency.

**RECOMMENDED ACTION:**

1. City Council declare this project to be categorically exempt under the California Environmental Quality Act, Class 1, Section 15301c; and
2. Approve the plans and specifications for the FY 18/19 Residential and Arterial Streets Rehabilitation Project; and

3. Award a construction contract for FY 18/19 Residential and Arterial Streets Rehabilitation Project to the lowest responsible and responsive bidder, The R.J. Noble Company, for the amount of \$1,088,600.00; and
4. Authorize the City Manager to bind the City of Stanton and The R.J. Noble Company in a contract for the construction of the FY 18/19 Residential and Arterial Streets Rehabilitation Project; and
5. Authorize the City Manager to approve contract changes, not to exceed 10-percent.

**9I. CARRYOVER PURCHASE ORDERS FROM FY 2017-18 TO FY 2018-19**

At each fiscal year end, City staff reviews remaining unspent budget appropriations at the end of the year to determine if any encumbered purchase orders should be carried forward from one fiscal year to the next. This report requests the carryover of 15 open purchase orders from FY 2017/18 to FY 2018/19, totaling \$711,749.01.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a director reasonably foreseeable indirect physical change in the environment) and 15060 (c)(3) (the activity is not a project as defined in Section 15378 of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly; and
2. Adopt Resolution No. 2018-39 approving the carryover of certain purchase orders from fiscal year 2017/18 to fiscal year 2018/19; entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, APPROVING THE CARRYOVER OF CERTAIN APPROPRIATIONS FROM FY 2017/18 TO FY 2018/19”.**

**END OF CONSENT CALENDAR**

## 10. PUBLIC HEARINGS

### 10A. RESOLUTION 2018-37 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON VACATING THE ALLEY BETWEEN 8031/8051 MAIN STREET AND 10581 CHESTNUT AVENUE

Mr. Allen Othman of USS Cal Builders has requested that the City vacate the alley between 8031/8051 Main Street and 10581 Chestnut Avenue. As required by the California Streets and Highways Code, the Planning Commission has found that the proposed vacation is consistent with the General Plan. Also as required by the Code, on August 14, 2018 the City Council to adopted Resolution 2018-36 indicating their intention to vacate the alley and setting September 11, 2018 as the date for a public hearing to publicly consider the alley vacation and directing City staff to post and publish the statutorily required notices.

#### **RECOMMENDED ACTION:**

1. City Council conduct a public hearing; and
2. Declare that the project is categorically exempt per California Environmental Quality Act, Public Resource Code Section 15301 (Existing Facilities) and Section 15305 (Minor Alterations in Land Use Limitations); and
3. Receive testimony from the public and determine whether to adopt Resolution No. 2018-37 vacating the alley between 8031/8051 Main Street and 10581 Chestnut Avenue, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA, VACATING A PORTION OF A PUBLIC ALLEY LOCATED BETWEEN 8031/8051 MAIN STREET AND 10581 CHESTNUT AVENUE, PURSUANT TO STREETS AND HIGHWAYS CODE SECTIONS 8300 ET SEQ., AND DETERMINING THAT SUCH VACATION IS CONSISTENT WITH THE CITY'S GENERAL PLAN”.**

**ROLL CALL VOTE:** Council Member Donahue  
Council Member Ethans  
Council Member Warren  
Mayor Pro Tem Ramirez  
Mayor Shawver

**11. UNFINISHED BUSINESS          None.**

**12. NEW BUSINESS**

**12A. AGREEMENT RETAINING ROBERT W. HALL AS INTERIM CITY MANAGER**

Pursuant to City Council direction given at the special City Council meeting on September 5, 2018, the City Attorney's office has prepared a professional services agreement retaining Robert W. Hall as Interim City Manager.

**RECOMMENDED ACTION:**

1. City Council declare that the project is exempt from the California Environmental Quality Act ("CEQA") under Section 15061(b)(3) as the activity is covered by the general rule that CEQA applies only to projects which have the potential for causing significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA; and
2. Approve Budget Adjustment No. 2019-01 to appropriate \$90,960 to the City Manager Professional Services account in the General Fund for this contract; and
3. Authorize the Mayor to sign a Professional Services Agreement for Management Consulting with Robert W. Hall as Interim City Manager.



**12B. COUNCIL APPOINTMENT TO FILL ONE VACANCY ON THE STANTON PLANNING COMMISSION FOR TERM COINCIDING WITH THE COUNCIL ELECTION**

The Council Member holding the seat corresponding to that numbered seat on the Stanton Planning Commission shall be responsible for appointment of one Commissioner (who shall be a qualified elector of the City), with majority approval of the City Council. The terms of office shall coincide with the term of office of the Council Member or Mayor who made the appointment. Section 2.06.030 of the Stanton Municipal Code requires the submission of applications and interviews prior to appointment to any position. Section 2.06.030 also provides that the City Council, by majority vote, may waive to the requirement interview persons previously appointed by the City Council and who are requesting re-appointment to another term.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act (“CEQA”) pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Conduct an interview with each applicant; and
3. Make an appointment to fill Seat #5 (Council Member Ethans) on the Stanton Planning Commission.

**13. ORAL COMMUNICATIONS - PUBLIC**

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker’s comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

**14. WRITTEN COMMUNICATIONS**                      **None.**

**15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING**

At this time Council/Agency/Authority Members may place an item on a future agenda.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:

- None

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

**17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

**18. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 6<sup>th</sup> day of September, 2018.

s/ Patricia A. Vazquez, City Clerk/Secretary

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